



**BOONESLICK TRAIL QUILTERS' GUILD**  
**Board of Directors**  
**MINUTES**  
**September 14, 2015**

6:00 p.m. Meeting called to order by CEO Mindy Smith

Present: Joyce Campbell, Martha Eberhard, Bettina Havig, Sharon Lawler, Margaret Muegenburg, Donna Puleo, Janet Sapp, Mindy Smith, Carol Tummons, Merrill Winfield.

Absent: Louise Bequette, Dawn Heese, Anna Mary Hughes, Carrol Lewis, Barb Nixon, and Mavis Mitzel

Guests Present: Pat Leistner and Sandy Womack

Minutes were read; motion to approve as read by Merrill Winfield, second by Bettina Havig. Motion carried.

Treasurer's report presented; motion to approve by Martha Eberhard, second by Margaret Muegenburg. Motion carried. It was requested that instead of using a red font, that the Treasurer use the standard parenthesis ( ) for disbursements. This will be better for those printing in black and white.

**Officer reports:**

Special Programs -- Mavis Mitzel; absent

Annual Meeting -- Martha Eberhard; Martha reported that she has a committee of Lauri Murphy and Hank Botts. They are looking at some location options for the Annual Meeting and their goal is to have a confirmed location by the October Board Meeting. Jonathan Gregory has agreed to be the speaker.

Day Chapter -- Carol Tummons reported she had visited with Jamie from the church regarding the Election Board. They are working to resolve the issues for the November elections.

Starlight Piecemakers' Chapter -- Dawn Heese was not able to attend but reported through Mindy that the programs are scheduled and they have raised approximately \$160 for the sewing table raffle.

**Committee Reports:**

Day Chapter Programs -- Bettina Havig reported that the October sit-n-sew is on. The Marti Mitchell classes should have a good margin with the high number of registrants. Depending on a few travel costs, Bettina expects to not have to spend as much as budgeted for the class.

Starlight Piecemakers Programs -- Dawn Heese: absent

Retreat – Pat Leistner reported for the retreat committee. The committee consists of Anna Mary Hughes, Pat Leistner and Linda Karns. The Theme will be 30 Something. It will be a much more simple retreat with not as many extras. They will have the Secret Sister exchanges, name tags and a few door prizes. No table decorations or door decorations. The cost will be approximately \$180 (\$77-room; \$88-food; \$5-meeting room; \$10-miscellaneous). It was suggested that since Pat will be attending the Board meetings for Anna Mary that she be named Co-Chair. We will seek Anna Mary's approval for the change.

Quilt Show – Mindy Smith reported the committee had met, but she would report next meeting.

Library – Sandy Womack reported for Louise and said the committee was sorting books that hadn't been checked out in years and will decide what to do with them. It was suggested they be sold to members. They are also working to create a list by title, author, and content. There was discussion of the programing to use for the lists and Sandy will talk to Louise about using the Readerware software.

Historian -- Merril Winfield reported that she and Virginia are working to back up all newsletters and asked how many to archive on the web. They will archive back as far as web space allows. It was decided to keep the minutes and treasurer reports in paper copy as backup.

Service Projects: Mindy Smith reported that the committee plans to be at the October Board meeting with their plans.

Membership -- Joyce Campbell passed out the new member brochures. Bettina printed them and suggested instead of giving every member 2 pamphlets, those that want them take what they would use. Mindy plans to send an e-mail or note to members who have not renewed their membership encouraging them to renew.

Newsletter – Margaret Muegenburg reported on the newsletter. October 15<sup>th</sup> is the cutoff to renew memberships in order to continue to receive the newsletter.

Membership Directory – Sharon Lawler reported that to print 200 copies of the directory she received 2 quotes; Office Depot \$294 and Columbia Printing & Sign \$423.15. She plans to use Office Depot and has picked deep pink for the cover color. It was discussed that with the price differences that Margaret check into having Office Depot print the news letters instead of Columbia Printing and Signs. She will check into a cost comparison.

Webmaster – No report.

**Old Business:** No old business.

**New Business:**

Audit Report – Sharon Lawler reported for the audit committee. See attached audit report. Bettina moved to accept the audit report, Marril Winfield second and the motion carried.

Bettina moved that the audit report be given to the Board at the July Board meeting each year. Joyce Campbell second and the motion carried.

Martha Eberhard reported for the Ad Hoc Audit Resolution Committee. The Committee consisted of the CEO (Mindy Smith), past CEO (Martha Eberhard), Treasurer (Carrol Lewis), past Treasurer (Maria DeLamatre), and Audit Committee member (Dennis Smith). See the audit report for their written recommendations to resolve issues. Martha also presented four forms to address the issues; 1) Check Request form; 2) Record of Deposit; 3) Speaker Contract; 4) Income/Expense Report. Martha moved to accept the new forms with a change in the footer, changing the date to reflect the current guild year. Sharon Lawler second and the motion carried. See attached copies of the four forms.

At 8:00 Martha Eberhard moved we adjourn, Donna Puleo second. The meeting adjourned.

Respectfully submitted,

*Janet Sapp*

BTQG Secretary, 2015-16